



Lieutenant Colonel Lawrence O'Toole  
Acting Police Commissioner

Service, Integrity, Leadership, and Fair Treatment to All

# METROPOLITAN POLICE DEPARTMENT

City of St. Louis – 1915 Olive Street – St. Louis, MO – 63103

## ACCESSIBILITY TO CONFIDENTIAL RECORDS

Dear Applicant,

The Revised Statutes of Missouri, Section 610.120 Records to be confidential, accessible to whom... permits the St. Louis Metropolitan Police Division, City of St. Louis to consider the complete confidential history of any applicant to determine the best qualified candidates for the position of Police Officer. This Section in pertinent part states "Records...shall be available only to courts, law enforcement agencies and federal agencies for purposes of...criminal justice employment...These Records shall be made available for the above purposes regardless of any previous statutory provisions which had closed such records to certain agencies or for certain purposes.

Therefore, it is imperative that as an applicant, you list on both the application and background questionnaire all arrests, citations, traffic violation and tickets which you have received or been issued, whether or not that arrest or summons resulted in a conviction. Failure to do so could result in the applicant being disqualified for further procession and/or employment by this Department.

I acknowledge that I have read and understand the above requirement concerning my criminal history and arrest record. I understand that employment is contingent upon strict compliance.

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Applicant's Signature

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Date

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Witness Signature

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Date