

**ST. LOUIS
METROPOLITAN
POLICE DEPARTMENT**



***Information Bulletin
For the Crime Victim***

Type of Crime

Report Complaint Number/District

Officer's Name/DSN

Officer's Phone Number

Officer's Email

**Meet at the Circuit Attorney's Warrant Office
(1114 Market, 1st floor) for warrant application
on _____ at _____ AM/PM**

General Information

A report will be made about the crime you report to the police. A detective will contact you if there is enough information or evidence to continue the investigation, if more information is needed, if an arrest is made, or if we find your property. A detective will not contact you if there is not enough information or evidence to continue this investigation.

Please contact the responsible detective if you learn any new information that might help us solve this case, if you have discovered more items were stolen, and/or if you have discovered the serial numbers to previously reported stolen items. The locations and telephone number of the Area Stations are listed below or locate contact numbers on the St. Louis Metropolitan Police Department's website (www.slmpd.org).

We suggest that you make a list of serial numbers of the items you own and keep the list in a safe place. It may also be a good idea to have pictures or video of your more expensive or unusual items.

You will be notified by mail when the supplemental information has been added to the original report.

The Crime Victims Constitutional Amendment guarantees that as a crime victim you have the right:

- To receive information about the crime and decision regarding the filing of charges.
- To be informed about Missouri Crime Victim Compensation, receive claim forms, and apply for compensation.
- To be informed about financial, emergency, and crisis intervention services in the St. Louis community.
- To be present and heard at all criminal justice proceedings at which the defendant has a right to attend.
- To be informed in a timely manner of court dates, continuances, and final outcomes of all court hearings.
- To be provided with a secure waiting area during criminal court proceedings.
- To be provided with reasonable protection from harm and/or threats.
- To participate in criminal justice proceedings without being discharged or disciplined by an employer.
- To be informed of procedures to apply for and receive any witness fees.
- To have property returned once there is a final outcome of a case and to have a reasonable explanation if it cannot be returned.
- To appear at sentencing and make an oral and/or written statement.
- To be notified if the defendant escapes, is released, or dies.
- To be informed about restitution and to ask the defendant to pay restitution.

The rights of victims of crime are further established in the Revised Statutes of Missouri, Section 595.209

Missouri's Crime Victims' Compensation Program

The Missouri Crime Victims' Compensation Program offers financial assistance to those who have been a victim of a crime and have experienced physical, emotional, or mental harm. The program can reimburse for out-of-pocket expenses for medical and counseling services, as well as for lost wages if the victim was gainfully employed at the time of the crime. If the victim was killed because of the crime, the immediate family can be reimbursed for out-of-pocket funeral expenses. This program does not guarantee compensation, and the victim must submit an application within two (2) years of the crime date.

Victim Services

If you are a victim of a crime, you should follow these suggestions:

- Call 911 if you are in immediate danger.
- Take steps to make yourself and your family members safe from the suspect.
- Seek medical assistance if you have been assaulted or injured.
- Notify someone you can trust of your situation and location, should you move from your existing residence.
- Keep a copy of your medical card, identification, phone numbers, money, keys, etc. in a safe location should you need to access it in an emergency.
- Seek the help and assistance of a victim advocacy agency to help start the recovery and healing process, and better understand your rights as a crime victim.

The following community agencies work together to assist victims of crime. Victims are encouraged to contact these community agencies, as each agency offers services that include basic needs referrals, crisis intervention, safety planning, information regarding the Criminal Justice System, assistance with filing for Missouri's Crime Victims' Compensation, and personal advocacy.

St. Louis Metropolitan Police Department's Victim Services Unit provides services to victims, witnesses, and families impacted by gun violence while the investigation is ongoing.

St. Louis Metropolitan Police Department Headquarters
Victim Services Unit
1915 Olive Street
St. Louis, MO 63103
314-444-5836 or 314-444-5516

The Crime Victim Center (CVC) has partnered with the St. Louis Metropolitan Police Department to offer services to victims of intimate partner violence while the investigation is ongoing. This program is located within Police Headquarters and is called the Domestic Violence Intervention Partnership (DVIP).

Crime Victim Center
539 North Grand Blvd., Suite 400
St. Louis, MO 63103
DVIP: 314-444-5833
CVC Hotline: 314-652-3623
www.supportvictims.org

The St. Louis Circuit Attorney's Office Victim Services offers services to victims of violent felony crimes and misdemeanor domestic and family violence **once charges have been issued**.

St. Louis Circuit Attorney's Office Victim Services
1114 Market Street
St. Louis, MO 63101
314-622-4373

Information for Victims of Physical, Sexual, and/or Verbal Abuse

Assault, harassment, and threats of bodily harm are crimes. Any person, including a relative, breaks the law when he/she hits, strangles, kicks, sexually molests, or harasses you or places you or a dependent in fear of bodily harm by making threats, by attempting to hit you, or by use of such gestures. The law is broken even when a weapon is not used.

- You have the right to not be abused nor do you deserve to be abused.
- You are not the cause of someone else's behavior.
- You have the right to expect and demand help and respect.
- You have the right to think, feel, and make choices and changes.

Court Order of Protection

Steps for Filing:

1. Go to the Circuit Court's Adult Abuse Office, local police Area Station, or online (contact information listed below).
2. Meet with a staff member/advocate in the Circuit Court's Adult Abuse Office who can assist with filling out the packet.
3. Fill out the packet (binders on tables in the office explain filling out the packet step by step).
4. Give completed packet to a staff member/advocate in the office. They will file it and give it to a judge to review.
5. You will be given a case number and required to call the courts within a few hours to discuss the ruling. Then, you will be given a hearing date scheduled within two (2) weeks, unless the petition was denied. (If denied, no further action will be taken).

6. The Police or Sheriff's Department will attempt to serve the respondent (person you filed against) with the Order of Protection.
7. You **MUST** attend all scheduled hearing(s), or the Order of Protection will be dismissed. Even if the respondent has not been served, you still need to attend the hearing(s) to get a new court date.
8. At the full Order of Protection hearing date, you will go in front of the judge and provide your testimony to the incident.
9. A judge rules on the Order of Protection and how long it will be in place (between six (6) months to one (1) year).

Helpful Hints while Filing:

- The person you are filing against will not see the first two pages of the petition. However, they will receive a copy of the rest of the petition.
- Write specifically about what actions the respondent did to make you fear for your safety, how often, and how long ago. Include as much information as possible.

Requirements to File:

- You can file against a spouse, an ex-spouse, a person with whom you have had an intimate or romantic relationship, a person with whom you lived, a person with whom you have a child in common, or a person who is stalking you, and/or has sexually assaulted you.
- The person you are filing against (respondent) must have:
 - Intentionally injured you OR
 - Attempted to physically injure you OR
 - Placed you in fear of immediate physical harm OR
 - Committed coercion, harassment, sexual assault, unlawful imprisonment, or has stalked you.
- You (petitioner) must be over the age of 18. If you are under the age of 18, your guardian must file on your behalf.
- You must have the respondent's first and last name. If the respondent is under the age of 17, you must list the custodial parent's/guardian's information.
- Physical descriptions of the respondent are helpful as well.

Filing Assistance:

CVC has full-time Court Order of Protection Assistance (COPA) Advocates who work on-site in the St. Louis City and County Courthouses. These Advocates ensure that advocacy and support are available to victims of abuse who are petitioning for Orders of Protection. In addition, the advocates work closely with the CVC Legal Program, CVC Domestic Violence Advocate, and court staff to provide court advocacy to victims. If you would like the COPA Advocate to assist you with filing, please call 314-621-4402 for the City COPA Advocate and 314-615-3210 for the County COPA Advocate.

Where to Apply:

Monday through Friday, 8:30 AM – 4:00 PM:

Circuit Court Adult Abuse Office
 10 N. Tucker, Room 901
 St. Louis, MO 63101
 (314) 622-4434

After 4:00 PM on weekdays or on weekends or holidays:

South Patrol Division	Central Patrol Division	North Patrol Division
3157 Sublette Ave.	919 N. Jefferson Ave.	4014 Union Blvd.
(314) 444-0100	(314) 444-2500	(314) 444-0001

Online:

http://www.stlcitycircuitcourt.com/Protection_Orders.php

Please Note: If filing online, this option will not work well with mobile devices and must be completed using a computer.

For Instructions, visit:

<http://www.slmvd.org/VictimResources.shtml>

This pamphlet is not to be used as legal advice. If you would like assistance from a licensed attorney, please see the Legal Resources under the important phone numbers section.

Important Phone Numbers

Shelters

- Gateway 180: Shelter that keeps families together and offers counseling, case management, and meals. **314-231-1515 (24-hour hotline)**.
- St. Patrick's Center: Assists those who are homeless or at the risk of becoming homeless. **314-802-0700**.
- Youth in Need: Offers emergency residential group home for those aged 10 to 19. **636-946-3771 (24-hour hotline)**.

Counseling Resources

- Crime Victim Center: Offers free counseling for ages 10 and older to those who have been impacted by crime. **314-652-3623**.
- BJC Behavioral Health: Provides a wide variety of mental health services. **800-811-4760**.
- Sibling Support Network: Organization dedicated to the mental health and emotional well-being needs of those who are 18-years old and over who have lost either blood-related or fictive kin siblings to a violent crime. **314-965-5015**.

Intimate Partner Violence Resources:

- Domestic Violence Intervention Partnership (DVIP): Advocate support for victims of domestic violence at time of incident, assistance with petition for Order of Protection. **314-444-5833**.
- Alternatives to Living in Violent Environments (ALIVE): Nights of Safety, individual & group counseling, court advocacy. **314-993-2777 (24-hour hotline)**.
- Safe Connections: Crisis intervention, counseling, advocacy, education, and referrals. **314-531-2003 (24-hour hotline)**.
- YWCA Women's Resource Center: Available 24 hours providing crisis support, advocacy, counseling, and education. **314-726-6665 or 531-7273 (24-hour hotline)**.
- Women's Safe House: Shelter for abused women and their children. **314-772-4535**.
- St. Martha's Hall: Shelter for abused women and their children. **314-533-1313**.

Legal Resources

- Legal Services of Eastern Missouri (LSEM): Crisis intervention, legal advocacy and representation for orders of protection, family matters, housing, immigration. **1-800-444-0514 (ext. 1244) or 314-534-4200**.
- Crime Victim Center Legal Help Line: Immediate crisis support, legal advocacy, legal representation, orders of protection, referrals. **314-664-6699**.
- ArchCity Defenders: Offers legal representation in civil and criminal courts. **855-724-2489 (Toll Free)**.

General Resources

- Crime Victim Center: Provides specialized advocacy services for victims of all crimes. Clients will be assigned to an advocate who is specifically trained to work with clients based off their victimization and needs. **314-652-3623**.
- Child Abuse or Neglect Hotline: **1-800-392-3738 (Toll Free)**.
- Elder Abuse or Neglect Hotline: **1-800-392-0210 (Toll Free)**.
- United Way: Offers referrals for housing, shelter, food, and gun violence. **211**.
- Crisis Nursery: Offers crisis intervention, community referrals, and support to families facing a crisis. **314-768-3201 (24-hour hotline)**.
- Start Here St. Louis Area Resource Directory: Website with general information on agencies, shelters, and organizations throughout the St. Louis area, www.startherestl.com.